

## Committee Meeting

### 15 January 2026 at The Brig, Altofts

### Notes of Meeting

**Present:** Meg Andrews (Chair), Mark Beswick, David Keighley, Neville Andrews, David Leigh

**Apologies:** Tim Scarrott, Sharon Kaye, Sandi Kinkead, Andy Beecroft

1	Minutes of 20 November meeting	Agreed	
2	Matters arising	<p><u>CRM issues:</u> These are being progressed following the meeting on 3 December. David had put forward three more barriers on cycle routes which should be removed and a cycle lane full of parked cars</p> <p><u>2026 Service Level agreement:</u> The Forum submitted a quote for a payment of £9247. WMDC have agreed to fund easy rides at Pugneys in lieu of Ryhill but will not pay for new bikes there. Funding for rides from Fitzwilliam and the regular WoW rides will continue and 6 Bike Doctor sessions plus there are new funds for regular checks on and maintenance of the signs on both the WoW and Wheel.</p> <p>Payment for a skills course as part of an event at Thornes Park was rejected as part of the Service Level Agreement but this will be looked at again later, as the event in question will be paid for from a different budget.</p> <p>The requirement to produce statistics and free WoW and Wheel maps remains, on a reduced budget of £6747</p> <p><u>Bridleways on Metcalf land:</u> Information is awaited from WMDC regarding the cost of making these up to full bridleway status, to which the Forum will contribute. It has been suggested that Open Country might assist with this project.</p>	Mark David K All
3	Rides programme/ Ride Statistics	<p>The programme has got off to a good start with only the Queens Mill Steady on 10 January having to be cancelled due to ice.</p> <p>The bikes currently based at Rycroft will be reallocated to another ride start point shortly.</p> <p>Sharon has provided ride statistics for 2025 Quarter 4 and these are attached herewith.</p> <p>It was noted that the towpath beside the Aire and Calder canal under the Lock Lane bridge (A656) was very muddy and needed attention. However, responsibility for</p>	Tim Mark


 The logo for the Wakefield District Cycle Forum. It features the text "Wakefield District" in blue, "Cycle Forum" in dark blue, and a graphic of three stylized human figures in blue and white riding bicycles.

		this stretch is likely to lie with the CRT or Leeds MDC as the towpath is on the north side of the canal.									
4	Treasurers Report	The current balance stands at £75,669.66. Since the start of the financial year (6 April) income has been £1107.20 and expenditure £1709.66. £449.19 has been received in payments for the forthcoming winter meal. Neville advised that shortly he would be submitting for reimbursement invoices totalling a sum in excess of £1000 following printing costs for the Ride Leaflets, MICE cards, Ride Recording sheets and Membership forms	David L								
5	Workdays	There is seasonally low activity with no recent workdays. Geoff who often assists Andy will become free to attend more workdays in the Spring.	Andy								
6	2026 Rides leaflet	These are now printed and ready for distribution. The print run was 5000. Mark will distribute to outlets in the West of the District with Sharon and Lisa doing the same in the East.	Mark Sharon Lisa								
7	Winter meal 29 January	Menu choices will be submitted to the Counting House this evening. 31 diners are the current tally with payment received from 19 of these.	Mark								
8	Ride Leader Training	A Ride Leaders meeting was held on 8 January. The notes of this meeting have been previously circulated but are attached herewith. All recommendations from this meeting were agreed by the Committee.	Neville								
9	Recovery of parking expenses – Ride Leaders & Back Markers	The Committee agreed that Ride Leaders and Back Markers should be reimbursed for parking expenses incurred at locations such as Pugneys where free parking was not available.	All								
10	Any other business	<p><u>Citizen Coin:</u> As agreed at the Ride Leaders meeting this will now be changed to promote the health benefits of cycling. From now on it will be:</p> <table> <tr> <td>Ride Leader</td> <td>2 coins</td> </tr> <tr> <td>Back Marker</td> <td>2 coins</td> </tr> <tr> <td>Ride Participant</td> <td>1 coin</td> </tr> <tr> <td>Committee attendance</td> <td>1 coin</td> </tr> </table> <p><u>Tillie Davies:</u> After a relatively short spell with WMDC Tillie will be moving on shortly.</p> <p><u>New WoW map:</u> It was agreed to defer progress on this until the next meeting.</p> <p><u>Pugneys Cycle Hub:</u> Following a meeting with J's Cycles it was agreed that our loan bikes could be stored at Pugneys and that Neville &amp; Malcolm would provide a Bike Doctor session on 6 of the days a ride started from Pugneys.</p>	Ride Leader	2 coins	Back Marker	2 coins	Ride Participant	1 coin	Committee attendance	1 coin	All Neville
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**Wakefield District Cycle Forum**

		<p>MailChimp are halving the number of contacts can send emails to from 500 to 250. The Forum uses this facility to send out newsletters and notices about the AGM etc. It was agreed to research an alternative provider.</p>	Neville
11	Date/Time/ Venue/ Medium of next meeting	1030 on Thursday 26 February at the Brig, Altofts. This will be face to face but also (if requested) on Teams for those who cannot attend in person.	All

MTWB WDCF 17.1.26