

## Committee Meeting

### 24 October 2024 on Teams

### Notes of Meeting

**Present:** Meg Andrews (Chair), Mark Beswick, David Keighley, Neville Andrews, Sandi Kinkead, Sharon Kaye, Tim Scarrott, David Leigh

**Apologies:** Andy Beecroft

1	Minutes of 19 September meeting	Agreed.	
2	Matters arising	The Canal and River Trust have now responded regarding the issue on the towpath near Denby Dale Road and Mark has spoken to a C&RT operative on site. Both have stated that the work is programmed to be carried out shortly. The cycle event at Frickley Colliery Park on the 29 <sup>th</sup> September went ahead and included a bike doctor session. The path from the river Calder to Heath Village is now being resurfaced.	All
3	Rides Programme	A ride leaders' meeting was held on Teams on the 22 <sup>nd</sup> October. Discussions took place about next year's service level agreement. It was felt that the publicity for the Big WoW event this year had not been sufficient and the lack of availability of loan bikes had meant that the short rides had been poorly attended.  For next year's big bike event we would be prepared to put on a full WoW and 2 shorter rides spaced over the day. If the event is held at Thorne's Park, we do not know if the newly surfaced athletics track will be useable by bikes or whether circumstances will allow us to put on a skills event for children.	Tim
4	Treasurers Report	The current balance stands at £72086.64. Since the last meeting there has been income of £189.49 from the PoW WoW net of Sumup's fee of 51p and expenditure of £16.99	David L
5	Workdays and equipment	AB and DK had attended a recent workday with Open Country. It was noted that details of this had not been circulated round WDCF volunteers in general.	Andy
6	Christmas/Winter Meal	This is to be held at the Dimple Well Hotel Ossett on Thursday 23 January. The choice was between a traditional Christmas menu and an Asian Christmas menu. The latter was chosen. Ride Leaders, Back Markers and Committee Members will be free of charge. The level of charge for other attendees is to be discussed. Mark will take the bookings/pay in any cheques etc. Sandi will liaise with Dimple Well.	Meg Mark Sandi Sharon

		<p>Some concern was expressed that a Thursday event might exclude persons working full time.</p> <p>Sharon stated that she was organizing a drinks evening at the Galway Girl in Ropergate in Pontefract on 20 December for Forum members</p>	
7	Langley Trust	<p>Sandi explained that this organization caters for ex-offenders and other vulnerable groups. On the last Agbrigg ride (28 September) an employee of Langley Trust had brought along a resident.</p> <p>At the end of the ride both reported that the ride had done the resident a world of good and helped on their path towards getting back on their feet.</p> <p>In principle the Forum will accept further participation from the Langley Trust but this must be on the basis of the Langley Trust employee taking full responsibility for the individual accompanying them. Also, the Langley Trust employee must only accompany one individual. The Forum will formulate a risk assessment for Langley Trust participation in rides and will require to see the Langley Trust risk assessment for events in the wider community (e.g. our rides). Sandi will liaise with the Langley Trust</p>	Sandi
8	Safeguarding policy	<p>At present all ride leaders have current DBS certification and the documents are held by Tim, as Ride Co-ordinator. In theory they should be renewed every 3 years but the actual practice is vague in this regard. The Forum does not currently insist on back markers holding this certification but it could be argued that this would be helpful. However, John Gallager (WMDC) has said in the past that not all active Forum members need to be DBS accredited. We do have a rule that if there is only one participant on the ride it does not proceed. Ride Leaders have absolute discretion as to whether a ride should proceed.</p> <p>Cherry emphasized that all ride leaders must be aware of the Forum's Safeguarding Policy and that this should be included in the next ride leaders meeting. In house training could be considered.</p> <p>It was agreed that no amendments to the Forum's Safeguarding Policy are required and that it should be formally recorded that was reviewed in October 2024.</p>	Cherry Tim Meg
9	WMDC CRM progress	<p>Mark presented a chart with the 15 requests he has attempted to log on the WMDC CRM system. The job has been somewhat frustrating as the system frequently appears to state that the locations concerned do not exist. However, with help from the WMDC switchboard there are now only 4 where this is still a problem. An effort will be made to resolve these. 3 of the requests are shown as complete although David K has not found</p>	Mark

		evidence of any physical work at 2 of these. 2 have been refused for various reasons and 5 are on-going. Mark was requested to send a copy of the report to Martin Barnes (WMDC) who suggested this system to progress the Forum's concerns regarding the cycle network.	
10	Any other business	<p><u>Forum Autumn Newsletter:</u> This has recently been made available.</p> <p><u>Bike Doctor Sessions in 2024:</u> (Anglers) 24 November from 1000-1300</p> <p><u>Bike Doctor Sessions in 2025:</u> These will be held as follows: (At Rycroft) 19 January, 27 April, 26 October, plus a further session at a nearby venue on 27 July</p> <p><u>Meeting with Louise Galloway:</u> This will be on 25 October at 1500</p> <p><u>Agbrigg Ride on 28 December:</u> This will go ahead.</p> <p><u>Thornes Steady Ride:</u> A problem has arisen due to Thornes Leisure Centre being closed on Sundays. It is necessary for Andy to include a toilet stop on this ride in future. He will be advised.</p> <p><u>Recycled rubber surfacing for bike tracks:</u> This has been installed on the Cinder track in North Yorkshire and on the TPT near Old Moor in South Yorkshire. Why not in Wakefield?</p> <p><u>A Frames suggested for removal:</u> 1. Top of zig zag at Old Royston 2. Sandal Curves path into station car park.</p> <p><u>Steep cycle path from Heath Common:</u> This is being improved but it is not a permanent solution.</p> <p><u>Sarah Wood, Yorkshire Sport:</u> Forum ride leaflets will be supplied following her request.</p>	<p>All</p> <p>Nev</p> <p>Nev</p> <p>Malcolm</p> <p>Neville</p> <p>David K</p> <p>Tim</p> <p>Andy</p> <p>Meg</p> <p>Mark</p>
11	Next meeting	19:00 Thursday 21 November on Teams	All