

Committee Meeting

21 September 2023 at The Brig, Altofts

Notes of Meeting

Present: Meg Andrews (Chair), Mark Beswick, Neville Andrews, David Keighley, Sandi Kinkead, Malcolm Morris, David Leigh, Andy Beecroft

Apologies: None

1	Minutes of the last meeting (17 August)	Agreed	
2	Matters arising	<p>No reply has yet been received from the solicitors handling the estate of the late Thomas Goodwin.</p> <p>A letter has been sent to Gary Blenkinsop seeking the minutes of two meetings which the Forum attended and querying the charge for holding our AGM at Wakefield Town Hall. No reply has been received.</p>	<p>David L Mark</p> <p>Meg</p>
3	Rides Programme 2023	<p>Two bikes have been moved from Nostell to Rycroft Centre.</p> <p>When regular Ride Leaders are absent it has proved possible for another Ride Leader to step in.</p> <p>In the light of Sandi's success in increasing ride participation at Agbrigg, it was suggested that a similar approach be tried at Rycroft (with Hannah) and at Eastmoor to link in to other fitness related activities (e.g. Pilates, yoga)</p> <p>WoW rides will continue on the first Sunday each month and Ride Leaders are sought for these.</p> <p>First Aid Training can be delivered by WMDC in Featherstone at a cost of £91. Currently the following need to renew their certificates: David K, David L, Linda Holmes, Neil Battersby and Lisa Wilson. To be arranged</p> <p>So far in 2023 we have run 110 rides with 894 participants, an average of 8.1 cyclists per ride. 125 individuals have cycled with us of which 58 were new to Forum rides - 50 adults and 8 juniors, of these 36%, were female. Our bikes were borrowed 103 times. The most popular rides were the WoW and Castleford Mill Steady. The least popular was Eastmoor Easy.</p>	<p>Neville</p> <p>Sandi Neville David K</p> <p>All</p> <p>Neville</p>

		In addition, there were 5 Holiday Wednesdays at Nostell, with 284 children taking the skills course and 18 individual volunteers assisting.	
3A	Rides Programme 2024	<p>WMDC have announced fundamental changes to their Service Level Agreement with us for next year. Basically</p> <ul style="list-style-type: none"> - The £10000 annual payment is no more - We are required to deliver 20 led rides from Rycroft and Eastmoor only and - 12 WoW rides throughout the year - We are required to provide Ride Leaders for an event from Pugneys in August featuring one WoW ride and a series of six rides of a shorter duration. Participants will be able to hire bikes from J's Cycle Shack at Pugneys (opening this winter). - The Forum is required to submit quotes for delivering these by 30 September. - All other Forum activities (led rides, holiday Wednesdays) will not be required by WMDC <p>These quotes will be agreed in the next few days. For the event of 7 rides in August the Forum would require an overall co-ordinator and a recovery van.</p> <p>Additionally, Lou Galloway and John Gallagher, our principal contacts at WMDC, are moving to new roles.</p> <p>However, despite the fundamental changes made by WMDC, it was agreed that the Forum would continue with a similar programme of led rides in 2024.</p> <p>It was suggested that the Eastmoor ride be once a month instead of twice as in 2023.</p> <p>It has been agreed that the Forum will have no programmed rides in January and February unless individual Ride Leaders wish to run a steady ride.</p>	All
4	Amendment to Ride Leaders Guidelines	<p>Revised guidelines have been issued to Ride Leaders.</p> <p>These cover Ride Leader responsibilities, the role of Assistant Ride Leader, participation of under 16s, speed and distance of rides and avoidance of rides with only a single participant.</p>	All

		<p>It was agreed that there needed to be a procedure requiring the Ride Leader to respond to persons requesting to borrow a bike on their ride. Such persons should be asked to turn up 15 minutes before the ride.</p> <p>The response to borrowers and occasions when Ride Leaders swap between rides must also be sent to rides@cycling-Wakefield.org.uk</p>	Neville
5	Treasurers Report	The current balance of the account stands at £71168.19. Since the start of the financial year, we have had income of £459 and expenditure of £11879.	David L
6	Newsletter	The next issue will be out in December.	Meg
7	Workdays and workday equipment	<p>WMDC have advised that the trailer and associated equipment can remain at Pugneys for the time being.</p> <p>Wheel and WoW stickers will be provided to Malcolm and Neville.</p> <p>WoW work and work on the Canal at Altofts (with agreement from the Canal and River Trust) will be taking place shortly</p>	Andy
8	WoW events in 2024	These will be run monthly throughout the year and form part of the radically altered Service Level Agreement with WMDC. Leaders will be sought for these and start points agreed	Neville
9	Wakefield Wheel Rides in 2024	It was suggested that these be on: 30 March, 29 June, 31 August and 28 September – all subject to weather. These will appear in the 2024 programme	Neville
10	Membership Fees	It was generally felt that these could stay at £5 for life. Currently we have around 1200 members, 800 of whom receive the newsletter and 80 of whom can be regarded as “active”.	All
11	Toolkits	It was suggested that Castleford Mill could benefit from a repair stand and a chain cleaner at a cost of £73. Agreed.	Neville
12	Purchase of a device to process card payments	This will be progressed. The device must be able to work in areas without Wi-Fi and allow multiple users	Mark
13	Any other business	<p><u>2023 AGM:</u>In view of the failure of WMDC to confirm that they will cover the proposed £60 charge for security, it was proposed to move the venue to the Brig in Altofts subject to them being able to accommodate us.</p> <p><u>Christmas Dinner:</u> It was agreed that this would take place in January 2024. Venues in the west</p>	<p>Meg</p> <p>Sandi Mark</p>

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		of the District to be investigated. Mark would handle the necessary administration. <u>Rhubarb Festival, Wakefield 16-18 February 2024</u> : We have been invited to participate: to consider further.	
14	Date/Time/Venue of next meeting	10:00 Thursday 19 October at the Brig, Altofts	All

MTWB WDCF 24.9.23