

## Committee Meeting

### 20 October 2022 at Pugneys

### Notes of Meeting

**Present:** Meg Andrews (Chair), Neville Andrews, Mark Beswick, Sandi Kinkead, Andy Beecroft,

David Leigh

**Apologies:** David Keighley

The minutes of the previous meeting (1<sup>st</sup> September) were approved

Item	Subject	Issues	Action by
1	Meeting with Louise Galloway WMDC on 13 October	<p>Louise presented the WMDC requirements from the Forum for 2023 as part of the Service Level Agreement. The basic requirements were-</p> <ul style="list-style-type: none"> <li>• Provision of 50 led rides</li> <li>• Provision of 20 additional led rides starting from Eastmoor (Wakefield) and Ryhill. (This does not mean that there must be ten from each, the numbers can vary.)</li> <li>• Attract 20 new participants to the led rides over the year</li> <li>• No requirement for the Forum to hold Holiday Wednesdays at Nostell Priory</li> <li>• No requirement for any bike doctor/bike maintenance sessions</li> <li>• No specific requirement regarding publicity – the Forum can produce whatever publicity they feel necessary.</li> </ul> <p>For 2024 WMDC would require the Forum to update and print a new Wonders of Wakefield Cycle Ride Leaflet.</p> <p><i>It should be noted that the Forum are aiming to deliver almost 120 led rides in 2022.</i></p> <p>As in the past WMDC would provide the sum of £10,000 to the Forum to cover expenses.</p>	All

2	Current Rides Programme	<p>Jeff Kitching has ceased to lead rides on a regular basis. There are currently 5 easy and 6 steady rides (including Darrington) per month. Whenever cancellations occur this is publicized through Facebook.</p>	Neville
3	2023 Rides Programme and leaflet	<p>The Forum intends to honour the SLA. but it will be somewhat of a challenge.</p> <p>It is intended to provide one easy ride per month from each of the seven start points – Thornes Park, Castleford, Pontefract, Nostell Priory, Eastmoor, Ryhill and Agbrigg. This would give 84 rides although Eastmoor may not start until April, making it slightly less.</p> <p>A leaflet would be produced to follow on from the 2022/3 leaflet i.e., running May to December. This would only list the easy rides but would refer to the availability of steady rides. Neville will continue to lead the Nostell steady until April when it would cease.</p> <p>In addition to the basic rides leaflet 1000 copies of a flyer would be produced to highlight the rides from the three new venues (Eastmoor, Agbrigg and Ryhill).</p> <p>The leaders on the easy rides would all be trained, plus having first aid and DBS certification. In order to maintain insurance cover it would be necessary to comply with Cycling UK conditions. Individual ride leaders would be responsible for cancelling rides and submitting an attendance sheet.</p> <p>A member's card would be issued to all Forum members which would contain their name, contact details and ICE contact.</p> <p>It was again emphasized that membership of the Facebook Group did NOT constitute membership of the Forum.</p> <p>David L would be meeting with Louise to discuss the statistics required by WMDC.</p>	David K

4	Treasurers Report	<p>The current balance is £79138.49. In the last month we have received a credit of £190 and paid out the following:</p> <p>£4000 to Northern Light for website</p> <p>£2000 for the John Harvey bench (final payment)</p> <p>£352 for repairs to Nostell storage unit roof</p> <p>There will shortly be an additional payment to Northern Light for £2640. (WMDC have fully funded all these payments)</p>	David L
5	Newsletter	Next edition is due in December	Meg
6	Council barriers on cycle routes	<p>Meg had again written to Gary Blenkinsop on this vexed issue. The requirement for the Forum to provide led rides from Eastmoor and Ryhill had thrown this issue into sharp focus (e.g., the notorious barrier on Cow Lane, Havercroft, the road crossing of Back Lane, Wintersett and the road crossing of Neil Fox Way, which cyclists are required to cross twice.) In addition, there is the issue of pedestrians and cyclists crossing Oakenshaw Lane, Walton, where a 30mph speed limit has been suggested.</p> <p>It was further suggested that all barriers on the Wonders of Wakefield Cycle route be removed ahead of Wakefield's City of Culture in 2024. It is intended that we seek WMDC help to renew the signs on the WoW</p> <p>There has been some liaison between David K, Sustrans and David Holdsworth of WMDC.</p>	<p>Meg David K</p> <p>David K</p>
7	Christmas Meal	<p>It was agreed that one would be held on Thursday 1<sup>st</sup> December probably at Kings Croft, Pontefract. The price would be subsidized down to £20 for all participants and that there would be a quiz but no raffle.</p> <p>Janet Taylor is to be asked to organize the event, receive payments, etc</p>	Mark

8	Workdays and workday equipment	It was agreed to keep arrangements as they are with generally one workday per month. There is concern at the low numbers turning up for workday events. Wider publicity might help.	Andy
9	Cycle Hub Grants	A new round is to be announced soon, possibly this month. Meg will attend the Queens Mill AGM which is imminent, to determine their current thinking on this matter	Meg
10	Any other business	<p><u>Tee shirts/sweatshirts/jackets:</u> Concern was expressed regarding the fact that very little clothing had been recently issued. David K was to be asked to do an audit of remaining stocks in order to assess a way forward.</p> <p><u>AGM:</u></p> <p>It was agreed to put forward the following to the meeting:</p> <p>Chair           Meg Andrews</p> <p>Vice Chairs   David Keighley and Sandi Kinhead</p> <p>Treasurer     David Leigh</p> <p>Secretary     Mark Beswick</p> <p>Auditor       Neville Andrews</p> <p>Rides Co-ordinator Neville Andrews</p> <p>Funding Officer   Vacant</p> <p>Members Secretary   David Leigh</p> <p>Statistics Officer   David Leigh</p> <p>Publicity and Communications   Mark Beswick</p> <p>Facebook Administrators   Neville Andrews, David Keighley and Angie Boyd</p>	David K

# Wakefield District Cycle Forum

		<p>Website Administration Neville Andrews and Meg Andrews</p> <p>Events Manager David Keighley</p> <p>Workgroup Manager Andy Beecroft</p> <p>Council Liaison Group Meg Andrews, Mark Beswick and David Keighley</p> <p>Safeguarding Officer Cherry Oldham</p> <p>Newsletter Editor Meg Andrews</p>	
11	Venue, date and time of next meeting	.1000 on Thursday 17 November at Pugneys.	All

MTWB WDCF 27.10.22