

Committee Meeting

1st September 2022 at Pugneys

Notes of Meeting

Present: David Keighley (Acting Chair), Andy Beecroft, David Leigh, Meg Andrews (Part), Neville Andrews (Part)

Apologies: Mark Beswick, Sandi Kinhead

The minutes of the previous meeting 28-07-22 were read and accepted

Item	Subject	Issues	Action by
1	Treasurers Report	<p>The balance in the account stands at £83,460.89.</p> <p>The handover of the account to David Leigh and appointment of signatories has now been completed. He, Meg and Mark are the acting signatories</p> <p>The final instalment for the John Harvey memorial bench remains outstanding and will be paid on completion of the work and receipt of invoice.</p> <p>Application for reimbursement of the cost of DBS checks for ride leaders is to be made to WDMC.</p>	David L
2	Workdays and Workday Equipment	<p>It was agreed to keep workdays on the current low key status. Work in hand includes repairs to the store shed at Nostell and resigning works WOW and Wheel.</p> <p>A review of the condition our bike stock was discussed and it was agreed to carry out an inspection as a workgroup activity. This is to include security marking done in collaboration with WMDC who have a stock of National Cycle Register kits for use in the district.</p>	<p>Andy</p> <p>Andy</p>
3	Agbrigg Path Event	The event and subsequent 'have a go' days have been held. Attendance was poor despite posting notices locally.	All

		Local involvement will need to be encouraged as there are now loan bikes available at the Community Centre. (See rides programme Item 6)	
4	Forum Summer Events	<p>Nostell events were held throughout August with good attendance levels and volunteer support. Approx 400 signed up to complete the skills course and the tombola and map sales provided a reasonable return.</p> <p>Two events were held at Thornes Park in collaboration with WMDC. A set of equipment has been purchased to store at the site. Wakefield hope to repeat what was seen as a successful event next year.</p>	David K
5	Security Bike Markings	<p>A police representative attended the final Nostell Fun Day to hand out leaflets and register bikes for the National Bike Register scheme.</p> <p>Post meeting note:- WMDC have purchased a number of security kits for the National Bike Register scheme and will make some available to WDCF to mark up our bike stock. Louise Galloway (WDMC) will attend when registration commences. Andy to advise of dates when known.</p>	Andy
6	Rides Programme	<p>In general the programme has been running to plan. Some ride leader holiday relief has been difficult to cover and it would be desirable to increase numbers if possible. Further training will be made available if volunteers come forward.</p> <p>An additional monthly ride from Agbrigg has been added to the programme in order to try and encourage local interest and develop the hub at the community centre.</p> <p>A ride leaders meeting is to be held. Date proposed 23-09-22. Neville to advise once date and venue firmed up.</p>	<p>Neville</p> <p>Neville</p>
7	Newsletter	September newsletter has been prepared and issued.	Meg
8	AGM	Date proposed 27-10-22. Venue Wakefield Town Hall. Meg to advise once arrangements are in	Meg

Wakefield District Cycle Forum

		place.	
9	AOB	<p>An item covering the WMDC Cycle Steering Group should be added to the agenda for the next committee meeting.</p> <p>It was suggested that given the good level of volunteer support for the summer events that a return to attending local galas be made. WMDC to be approached to see if transport of equipment could be provided by them.</p>	<p>Mark</p> <p>David K</p>
10	Next meeting	20-10-22, 10.30 at Pugneys.	
		<p>Post Meeting Note:-</p> <p>John Gallagher and Louise Galloway from WMDC joined following the committee meeting. Louise has been appointed to the role of Health Improvement Officer – Cycling and will provide a contact for matters cycling within the Health Improvement team. A short discussion was held regarding aims and aspirations of both the council and the forum.</p>	