

## Committee Meeting

### 26 May 2022 on Zoom

### Notes of Meeting

**Present:** Meg Andrews (Chair), David Keighley, Neville Andrews, Mark Beswick, David Leigh, Sandi Kinkead.

**Apologies:** Andy Beecroft

| Item | Subject   | Issues  | Action by                     |
|------|---|---|-------------------------------|
| 1    | Rides Programme and meeting with John Gallagher on 13 May | <p>All leaflets had been distributed to outlets with the exception of Wakefield College, which would be done today. Hampsons Garden Centre no longer had a bike shop so leaflets were not left there.</p> <p>The rides programme was going well and the 50 rides required by the WMDC Service Level Agreement had already been delivered.</p> <p>However, there was no room for complacency. A Ride Leaders meeting would be convened in the next couple of months. Many regular riders are reluctant to take on the role of Ride Leaders.</p> <p>As far as the meeting on 13 May was concerned John was thanked for the excellent first aid course recently run. John advised that the best contact details for WMDC were – 0345 850 6506 or <a href="mailto:cyclesteeringgroup@wakefield.com">cyclesteeringgroup@wakefield.com</a>. The cycle liaison work at the colleges would resume in September. Cycle hire had ended at Anglers but would be relaunched later this year by Jones Cycles/The Brig under a financial arrangement with WMDC.</p> | <p>David K</p> <p>Neville</p> |
| 2    | Treasurers Report   | <p>The balance in the account stands at £103,831.54</p> <p>Income of £20,000 had been received from WMDC for the website creation. Expenditure had</p>  | David L                       |

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|   |                                   | <p>been £5,520 (Northern Media) £585 (Leaflet printing) and £23.00 (a DBS check)</p> <p>A meeting was to be held later today to revise financial responsibilities within the Forum.</p>   | <p>Meg<br/>David L</p>           |
| 3 | Newsletter                        | <p>The June edition had already been issued including reference to a survey for WMDC. The next edition would be in September.</p>   | <p>Meg</p>                       |
| 4 | WMDC Action Plan Objective Groups | <p>John Gallagher had reported that WMDC were happy with the Forum representation on the Action Objective Groups. This is:</p> <ul style="list-style-type: none"> <li>• Promotion/Website NA MA DK</li> <li>• Cycle Skills /Opportunity DK DL</li> <li>• Infrastructure MB DK MA</li> </ul>   | <p>All</p>                       |
| 5 | Kissing Gate saga                 | <p>Meg has chased up the promised protocol relating to kissing gates with no response from Gary Blenkinsop (who had forwarded her email to John Gallagher)</p>  |                                  |
| 6 | John Harvey Memorial Bench        | <p>The new site has been agreed but the bench is not yet complete. It will be installed in June and top trek placed around the base.</p> <p><i>(Installation now fixed for 10 June)</i></p>   | <p>David K<br/>Andy<br/>Mark</p> |
| 7 | Agbrigg-Oakenshaw Lane cycle path | <p>The contractor (Mick Easby) has indicated that he cannot do the work and has passed it to another contractor. David K is meeting this contractor on 30 May with a view to getting the job completed in June. It is suggested that Forum funds could be used to extend the path towards the already existing loop nearer Doncaster Road.</p> <p>It will be necessary to inform WMDC of the change of contractor and that the work will include the removal of the wrongly positioned and incomplete kissing gate.</p> <p>Meg will supply David K with the WMDC Agreement document</p> | <p>David K<br/><br/>Meg</p>      |

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| 8  | Agbrigg Cycling/Walking Event  | This is to be run Friday evening/Saturday/Sunday at the end of July (possibly 29,30, 31 July). The Forum could supply bikes and general promotion.   | David K                               |
| 9  | Workdays and workday equipment | <p>The next workday with concentrate on the drainage near the railway bridge in the Nostell Estate.</p> <p>There is concern at the very low numbers of volunteers for workdays.</p> <p>Could there be more publicity to attract volunteers?</p>  | Andy                                  |
| 10 | Bike Maintenance Courses       | <p>After the first very successful and well attended bike maintenance course on 23 April there is a second on 28 May and a third on 25 June. They run from 1000-1300 at Pugneys.</p> <p>Only two people are booked on the May course and three on the June course</p>  | Neville                               |
| 11 | Forum Summer Events            | <p>The Jubilee event will be at Nostell on Friday 3 June 1100-1500 along the lines of Holiday Wednesdays.</p> <p>The main Nostell Holiday Wednesdays will be on 27 July, 3,10,17, 24 August.</p> <p>The Jubilee Ride (Easy) will be on Saturday 4 June at 1030 from Thornes Park. Free tea/coffee and cake will be offered at the Beulah Café in Newmillerdam at the halfway point.</p> <p>Volunteers are needed for all these events and a list will be circulated to solicit offers from Forum members to volunteer.</p> <p>Graham West, who is a resident of South Hiendley, will be running a Bike Doctor Session at South Hiendley Gala on 2 July. It was suggested that the Forum could also have a presence there. Items for our stall will have to be conveyed from Nostell to South Hiendley.</p> <p>Due to a lack of volunteers we have had to say no to all other invitations to attend galas, etc.</p> | <p>All</p> <p>David K</p> <p>Mark</p> |

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| 12 | Cycle Hub Grants    | <p>A meeting with City Connect is scheduled for June to enable us to find out what is involved and what would be required of the applicant. The sum being offered to successful applicants is £50,000.</p> <p>Queens Mill, Castleford are known to be keen but would want a partnership with the Forum. Other venues which could potentially become hubs are Nostell Priory and Agbrigg Community Centre.</p>  | David K<br>Meg   |
| 13 | Any other business: | <p><u>Ackworth Parish Rooms:</u> Following a meeting regarding our objection to the bill we had received, the Parish Council agreed to cancel the charges for past meetings. However, for any future meetings the Forum will be charged £8.50 per hour. It was suggested that we may be able to obtain a meeting room at Pugneys free of charge through John Gallagher.</p> <p><u>Van hire - age limitations:</u> It has been established that vans can be hired by persons over 70 from certain companies.</p> <p><u>Thornes Park Events:</u> Karen has emailed. The dates are Thursday 4 and Thursday 18 August with sessions running from 0915 to 1030 and 1030 to 1200. Bikes may have to be transferred from Queens Mill and Aspire, Pontefract. It was agreed that we will participate in these events.</p> <p><u>Open Meetings:</u> It was suggested that the Forum could convene an open meeting to invite comments for members of the public as had recently happened in Leeds. This idea will be pursued and may happen in the Autumn.</p> <p><u>Publish minutes of these meetings on our website:</u> It was agreed that this would be done.</p> <p><u>Expanding the Committee:</u> It was felt that the current size of the Committee was unhelpful and other Forum members should be invited to become members of the Committee even if they did not have a specific role.</p> <p><u>Facebook:</u> It was noted that people are continuing to join without supplying personal</p> | Meg<br><br>David K<br><br>All<br><br>Neville<br><br>Meg<br><br>David L |

# Wakefield District Cycle Forum

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|    |                                      | details. Angie Boyd will be contacted regarding this.          |     |
| 14 | Venue, date and time of next meeting | 10.00 on Thursday 16 June probably on Zoom.<br>(To be advised) | All |

MTWB WDCF 1.6.22